

## BelovED Community Charter School-08006082 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Section                            | Form Subsection                                                                                                                                                                                                                                                                                                                                                                                                | Sponsor/Site Name                         | Question # | Due Date   | Status       |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------------|------------|--------------|
| Certification and Benefit Issuance | Certification and Benefit Issuance (On-Site Assessment Tool) (124H)                                                                                                                                                                                                                                                                                                                                            | BelovED Community Charter School-08006082 | 126        | 05/28/2026 | CAP Accepted |
| <b>Corrective Action History</b>   | Corrective Action Plan: Accepted by Kaitlyn Matthews 04/30/2026 11:48 AM                                                                                                                                                                                                                                                                                                                                       |                                           |            |            |              |
|                                    | CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                   |                                           |            |            |              |
|                                    | Corrective Action Plan: Submitted by Sarah McCormack 04/30/2026 11:08 AM                                                                                                                                                                                                                                                                                                                                       |                                           |            |            |              |
|                                    | For the paper application that was not signed by the parent, we have instituted a protocol where all paper applications that are submitted will be reviewed by a second staff member to ensure there are no missing items on the application. This went into effect on April 28, 2026.                                                                                                                         |                                           |            |            |              |
|                                    | For the applications that had incorrect case numbers, we have added a filter in our online application software - PaySchools - so that no application that identifies as categorical can be approved without review by staff member. This went into effect on April 28, 2026.                                                                                                                                  |                                           |            |            |              |
|                                    | Flagged by Kaitlyn Matthews 04/28/2026 08:55 AM                                                                                                                                                                                                                                                                                                                                                                |                                           |            |            |              |
|                                    | Incomplete and/or incorrectly determined applications were found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1 and/or SFA-2.) The SFA must indicate the date of correction for all application errors. Do not identify the students' names when providing the documentation under the SFA comments. |                                           |            |            |              |
| Verification                       | Verification (On-Site Assessment Tool) (207H)                                                                                                                                                                                                                                                                                                                                                                  | BelovED Community Charter School-08006082 | 214        | 05/28/2026 | CAP Accepted |

## BelovED Community Charter School-08006082 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svst

| Section                   | Form Subsection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Sponsor/Site Name                        | Question # | Due Date   | Status       |
|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|------------|------------|--------------|
| Corrective Action History | Corrective Action Plan: Accepted by Kaitlyn Matthews 04/30/2026 11:48 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          |            |            |              |
|                           | Corrective Action Plan: Submitted by Sarah McCormack 04/30/2026 09:17 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | We utilize PaySchools and we have reviewed and confirmed that all settings are now adjusted to ensure that families whose benefits were reduced or terminated will have the 10 full days written notice. In reviewing the data, we are confident that this was a one-off incident and that the parent was not charged for lunch until 10 days after the change. The letter notification to the parent incorrectly stated that the date of change would be within the ten days, the actual effective date of the change was not within the 10 days. We have reviewed the letter templates to ensure that accurate dates included in the letters. This corrective action was implemented on April 28, 2026. |                                          |            |            |              |
|                           | Flagged by Kaitlyn Matthews 04/28/2026 08:54 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                          |            |            |              |
|                           | Households for whom benefits were to be reduced or terminated, due to verification, must be given 10 calendar days written advance notice of the change.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | <b>Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                          |            |            |              |
| Afterschool Snack Program | Afterschool Snack Program (On-Site Assessment Tool - Site) (1700H)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | BeloveED Community Charter School-144674 |            | 05/28/2026 | CAP Accepted |
| Corrective Action History | Corrective Action Plan: Accepted by Kaitlyn Matthews 04/30/2026 11:48 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | CAP Accepted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                          |            |            |              |
|                           | Corrective Action Plan: Submitted by Sarah McCormack 04/28/2026 11:25 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | Beginning Monday, May 4, 2026 the after school snack menu will offer fresh, canned, or dried fruit at least three times per week. We will continue to offer juice, but only a maximum of twice per week.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | Flagged by Kaitlyn Matthews 04/28/2026 08:54 AM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                          |            |            |              |
|                           | No more than half (50 percent) of the weekly fruit and vegetable offerings in the Afterschool Snack Program can be in the form of juice.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
|                           | <b>Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |            |            |              |
| Afterschool Snack Program | Afterschool Snack Program (Other Programs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | BeloveED Community Charter School-144674 |            | 05/28/2026 | CAP Accepted |

## BelovED Community Charter School-08006082 - Corrective Action Report (Detail)

**Note:** The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

| Applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised system-wide. |                                                                                                                                                                                                                   |                   |            |          |        |
|------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|------------|----------|--------|
| Section                                                                                                                                  | Form Subsection                                                                                                                                                                                                   | Sponsor/Site Name | Question # | Due Date | Status |
| Corrective Action History                                                                                                                | Corrective Action Plan: Accepted by Kaitlyn Matthews 04/30/2026 11:48 AM                                                                                                                                          |                   |            |          |        |
|                                                                                                                                          | CAP Accepted                                                                                                                                                                                                      |                   |            |          |        |
|                                                                                                                                          | Corrective Action Plan: Submitted by Sarah McCormack 04/28/2026 11:25 AM                                                                                                                                          |                   |            |          |        |
|                                                                                                                                          | Beginning Monday, May 4, 2026 the after school snack menu will offer fresh, canned, or dried fruit at least three times per week. We will continue to offer juice, but only a maximum of twice per week.          |                   |            |          |        |
|                                                                                                                                          | Flagged by Kaitlyn Matthews 04/28/2026 08:54 AM                                                                                                                                                                   |                   |            |          |        |
|                                                                                                                                          | No more than half (50 percent) of the weekly fruit and vegetable offerings in the Afterschool Snack Program can be in the form of juice.                                                                          |                   |            |          |        |
|                                                                                                                                          | Explain in detail, how the finding(s) will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation. |                   |            |          |        |

### Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged